

RESOLUTION NO. 08-24

**A RESOLUTION APPROVING PROPOSAL FOR ENGINEERING SERVICES FROM
CRAWFORD, MURPHY & TILLY, INC.**

WHEREAS, the Village of Chatham (“Village”) is an Illinois Municipal Corporation existing and operating under the Illinois Municipal Code and the laws of the State of Illinois; and

WHEREAS, the Village requested a proposal from the professional service company selected to provide engineering services to the Village;

WHEREAS, Crawford, Murphy & Tilly, Inc. (“CMT”) presented to the Village a proposal for Professional Services to facilitate the request for proposals and management activities for Town Square Building Needs Assessment as outlined in the proposal attached hereto as **Exhibit A**;

WHEREAS, the Board of Trustees of the Village believe it is in the best interest of the Village engage CMT to provide the services outlined in **Exhibit A**.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Chatham, Sangamon County, Illinois, as follows:

Section 1. Recitals. The foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as if fully set forth in this Section 1.

Section 2. Acceptance of Proposal. The Village hereby approves the proposal from CMT as attached hereto as **Exhibit A** and authorizes the Village to spend an amount not to exceed \$27,630.00. The Village authorizes the Village Manager and/or Village President, or designee of either, to execute any documents necessary to complete the transaction contemplated herein.

Section 3. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this Resolution and the application thereof to the

greatest extent permitted by law.

Section 4. Repeal and Savings Clause. All resolutions or parts of resolutions in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or causes of action which shall have accrued to the Village of Chatham prior to the effective date of this Resolution.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

	AYE	NAY	ABSTAIN	ABSENT
KRISTEN CHIARO	✓			
MEREDITH FERGUSON				✓
JOHN FLETCHER	✓			
BRETT GERGER	✓			
TIM NICE	✓			
CARL TRY	✓			
DAVE KIMSEY				
TOTAL	5	0	0	1

APPROVED by the President of the Village of Chatham, Illinois this 27 day of February, 2024.


Dave Kimsey, Village President

Attest:

Dan Holden, Village Clerk

**EXHIBIT A
PROPOSAL**

**Village of Chatham
Engineering Services Work Order 24-01**

Date: February 22, 2024	Name: Professional Services to facilitate RFP and management activities for Town Square Building Needs Assessment
Project Description: <u>Architectural/Engineering services for the production of a Request for Qualifications (RFQ) regarding Professional Services for Building Space Needs Assessment for the Town Square revitalization</u>	
Services Required:	
<ol style="list-style-type: none"> 1. <u>Assist the Village with collection of material needed for the Request for Qualifications.</u> 2. <u>Prepare the Request for Qualifications (RFQ) with input from the Village.</u> 3. <u>Provide review of proposals and selection input.</u> 4. <u>Attend interviews of proposers</u> 5. <u>Assist village with management of building needs assessment process through completion.</u> 	
Time Schedule:	
Work will be performed on a timely basis or as requested by the Village Board and / or Village Manager deem necessary.	
Compensation:	
Compensation for the services provided under this Engineering Services Work Order will be in accordance with the provisions of the Retainer Contract (Agreement for Professional Services). The compensation for the above services, including reimbursable expenses, will be invoiced monthly as the work is performed. Detailed descriptions of the work performed will be provided on the monthly invoices. The anticipated upper limit of the services under this Work Order will be \$27,630.00, unless authorized by amended work order.	
Approval and Notice to Proceed:	
Village of Chatham By: <u>Patricia M. McCortly</u> Title: <u>Village Manager</u> Date: <u>2-28-2024</u>	Crawford, Murphy & Tilly, Inc. By: <u>James Michael, P.E.</u> Title: <u>Project Manager</u> Date: <u>2/22/24</u>
Chatham Work Order No. 24-01	CMT Project No.
Notice To Proceed Date:	
Services provided under this Work Order shall be in accordance with the Agreement for Professional Services dated <u>February 23, 2016</u> for 2016 general engineering services and the attached Schedule of Hourly Charges.	

