

RESOLUTION 14-89

A RESOLUTION HONORING ILLINOIS' SECRETARY OF THE YEAR: MS. JANICE NOBBE

WHEREAS, Ms. Janice Nobbe was chosen Illinois' Secretary of the Year by the Illinois Division of Professional Secretaries International on May 20, 1989, in Peoria; and

WHEREAS, Ms. Janice Nobbe is Administrative Secretary to Dr. Jonathan M. Astroth, in the Student Services Division of Lincoln Land Community College, and has served that institution well; and

WHEREAS, Ms. Janice Nobbe is now eligible to compete for the Great Lakes District Representative, and is eligible to participate in the International Secretary of the Year Event to be held in San Antonio, Texas; and

WHEREAS, Ms. Janice Nobbe lives at 619 Woodland Road, Chatham, Illinois,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF CHATHAM, SANGAMON COUNTY, AND THE STATE OF ILLINOIS, AS FOLLOWS:

that Ms. Janice Nobbe is hereby commended for her achievement by the President and Board of Trustees of the Village of Chatham this ~~thirtieth~~ day of June, 1989.

1711

PASSED June 13, 1989

APPROVED June 13, 1989

Carl D. Oblinger  
CARL D. OBLINGER  
PRESIDENT, BOARD OF TRUSTEES  
VILLAGE OF CHATHAM

ATTEST:

Rose Miller  
ROSE MILLER, VILLAGE CLERK

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**professional Secretaries international™**  
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1-02-000  
Illinois Division

Please Reply to:

Ziegler Securities  
One S. Wacker Drive  
Chicago, IL 60606

May 23, 1989

The Honorable Carl Oblinger  
Major, Village of Chatham  
Village of Chatham  
Chatham, IL 62629

Dear Mayor Chatham:

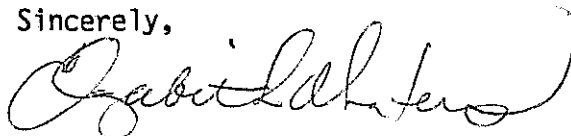
I would like to take this opportunity to introduce to you the 1989-90 Illinois Secretary of the Year, Ms. Janice L. Nobbe, CPS. Ms. Nobbe was selected at ceremonies conducted by the Illinois Division Professional Secretaries International® which were held at the Jumer's Castle Lodge in Peoria on Saturday, May 20, 1989. I have enclosed a copy of her press release for your review.

I am acting as the Publicity Coordinator for the Secretary of the Year Committee and at this time, I would like to request from you, a letter addressed to Ms. Nobbe forwarded to my attention. I am in the process of preparing a booklet for presentation to her on Monday, June 26, which would include letters from her employer as well as dignitaries. Being the 1988-89 Illinois Secretary of the Year, I find it an exciting honor to be recognized by dignified representatives such as yourself and receiving personal congratulatory letters. I am quite sure the new Secretary of the Year would feel just as excited to receive an acknowledgment such as this from your Honor. I know your time is of the essence, but I would appreciate receiving this letter at your earliest opportunity. Ms. Nobbe's address is as follows:

Janice L. Nobbe, CPS  
619 Woodland Road  
Chatham, IL 62629

Thank you for your consideration and cooperation of this request. Any further questions or comments should be directed to my attention at 800/366-8899. Best personal regards,

Sincerely,



Elizabeth Winters  
Illinois Division, PSI®  
Secretary of the Year Publicity Coordinator

enclosure

# NEWS ABOUT PROFESSIONAL SECRETARIES

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FOR FURTHER INFORMATION, PLEASE CALL:

Release: Immediately

Elizabeth A. Winters  
Publicity Coordinator  
312/263-0110 or  
800/366-8899

## 1989 ILLINOIS SECRETARY OF THE YEAR®

**JANICE L. NOBBE, CPS**, Administrative Secretary to Dr. Jonathan M. Astroth, Vice President of Student Services of Lincoln Land Community College, Springfield, was chosen the **1989-90 Illinois Secretary of the Year** in ceremonies conducted by the Illinois Division of Professional Secretaries International®. The event was held at the Jumer's Castle Lodge in Peoria, Illinois.

Janice was chosen by a panel of three judges representing the news media: **Thomas A. McIntyre**, Executive Producer of WEEK-TV in Peoria; **Dorothy B. Sinclair**, Councilwoman-at-large, City of Peoria and Administrative Director of the Peoria Historical Society; and **Monica Vest**, Managing Editor of the Observer, a weekly newspaper in Peoria. The judges scored points on her poise, appearance and answers to questions posed during a seven-minute interview. She was announced as the winner by the **Division President Mary T. Krzysik, CPS** and was presented with the state pin by the 1988-89 Illinois Secretary of the Year **Elizabeth Winters** from Chicago, Illinois.

Janice now becomes eligible to qualify to be the Great Lakes District Representative for the states of Illinois, Indiana, Michigan, Ohio and Wisconsin and to participate in the International Secretary of the Year Event which will be conducted at the **PSI® 1989 International Convention**, San Antonio Convention Center in San Antonio, Texas.

Professional Secretaries International® is a non-union, non-profit association for secretaries which promotes competence and recognition of the profession and represents interests and welfare of persons working in and preparing for secretarial and related positions.

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1-02-000  
Illinois Division

Please Reply to:

Ziegler Securities  
One S. Wacker Drive  
Chicago, IL 60606

May 23, 1989

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Major, Village of Chatham  
Village of Chatham  
Chatham, IL 62629

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619 Woodland Road  
Chatham, IL 62629

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Sincerely,



Elizabeth Winters  
Illinois Division, PSI®  
Secretary of the Year Publicity Coordinator

enclosure

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