

VILLAGE OF CHATHAM  
SANGAMON COUNTY, ILLINOIS

---

ORDINANCE  
NUMBER 22- 11

---

**AN ORDINANCE TRANSFERRING APPROPRIATION AUTHORITY  
BETWEEN LINE ITEMS AND ADOPTING SUPPLEMENTAL APPROPRIATIONS  
FOR THE FISCAL  
YEAR COMMENCING THE 1ST DAY OF MAY, A.D., 2021, AND  
ENDING ON THE 30TH DAY OF APRIL, A.D., 2022.**

---

Published in pamphlet form by authority of the President and Board of Trustees of the Village of  
Chatham

on April 26, 2022

Sorling Northrup – 1 N. Old State Capitol Plaza, Suite 200, Springfield, IL 62705

**Ordinance No. 22- 11**

**AN ORDINANCE TRANSFERRING APPROPRIATION AUTHORITY  
BETWEEN LINE ITEMS AND ADOPTING SUPPLEMENTAL APPROPRIATIONS FOR THE FISCAL  
YEAR COMMENCING THE 1ST DAY OF MAY, A.D., 2021, AND  
ENDING ON THE 30TH DAY OF APRIL, A.D., 2022.**

WHEREAS, ON July 27, 2021, the President and Board of Trustees of the Village of Chatham adopted Ordinance 21-23, the Annual Appropriation Ordinance, for the fiscal year beginning May 1, 2021 and ending April 30, 2022

WHEREAS, ON January 26, 2022, the President and Board of Trustees of the Village of Chatham adopted Ordinance 22-02, an Ordinance Transferring Appropriation Authority, for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, there were funds on hand as well as funds received by the Capital Projects Fund during fiscal year 2022 which were not appropriated; and

WHEREAS, there were funds on hand as well as funds received by the Yard Waste Fund during fiscal year 2022 which were not appropriated; and

WHEREAS, pursuant to Section 8-2-7 of the Municipal Code, at any time after the first half of each fiscal year, the corporate authorities may, by a two-thirds vote of all their members, make transfers and supplemental appropriations within any department or other separate agency of the municipal government, sums of money appropriated from one corporate object or purpose to another corporate purpose;

WHEREAS, the corporate authorities wish to make transfers within the line items and supplemental appropriations contained in that Appropriation Ordinance

*BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF  
CHATHAM SANGAMON COUNTY, ILLINOIS, AS FOLLOWS:*

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, as may be needed and the same is hereby appropriated for the corporate purposes of the Village of Chatham, Illinois, to defray necessary expenses and liabilities of said Village of Chatham, as hereinafter specified for the fiscal year beginning the 1st day May, A.D., 2021 and ending on the 30th day of April, 2022.

SECTION 2: The amount appropriated for each object and purpose is as follows:

	<u>CURRENT APPROPRIATION</u>	<u>ADDITIONS OR REDUCTIONS</u>	<u>AMENDED APPROPRIATION</u>
<b>I. GENERAL FUND</b>			
<b>1. Administration</b>			
Employee salaries and overtime	\$296,000	\$0	\$296,000
Village Officials	53,000	0	53,000
Other payroll expenses	103,130	0	103,130
Travel and training	3,470	0	3,470
Legal fees	131,840	0	131,840
Professional services	161,101	0	161,101
Audit and accounting fees	3,710	0	3,710
Building and grounds maintenance	19,647	0	19,647
Vehicle and equipment maintenance	2,327	0	2,327
Emergency Services	7,143	0	7,143
Office expenses	37,216	0	37,216
IT	54,203	0	54,203
Code enforcement	67,310	0	67,310
General insurance	32,550	0	32,550
Refunds	4,120	0	4,120
Grant Expense	56,000	0	56,000
Transfers	1,046,300	-6,852	1,039,448
Debt Service	0	6,852	6,852
<b>ADMINISTRATION TOTAL</b>	<b><u>\$2,079,067</u></b>	<b><u>\$0</u></b>	<b><u>\$2,079,067</u></b>
<b>2. Cemetery</b>			
Employee salaries and overtime	\$20,000	\$0	\$20,000
Other payroll expense	7,060	0	7,060
Building and grounds maintenance	<u>18,998</u>	0	<u>18,998</u>
<b>CEMETERY TOTAL</b>	<b><u>\$46,058</u></b>	<b><u>\$0</u></b>	<b><u>\$46,058</u></b>
<b>3. Parks &amp; Recreation</b>			
Employee salaries and overtime	\$278,800	\$0	\$278,800
Other payroll expense	88,190	0	88,190
Travel	515	0	515
Professional services	30,900	0	30,900
Building and grounds maintenance	54,897	0	54,897
Clean-up & Beautification	500	0	500
4th of July	8,122	0	8,122
Vehicle and equipment maintenance	34,420	0	34,420

Ordinance No. 22-

3. Parks & Recreation (continued)			
Office expense	4,150	0	4,150
Equipment expense	9,782	0	9,782
Uniform and supplies	<u>5,550</u>	<u>0</u>	<u>5,550</u>
PARKS & RECREATION TOTAL	<u>515,826</u>	<u>0</u>	<u>515,826</u>
4. Streets Department			
Employee salaries and overtime	\$330,100	\$0	\$330,100
Other payroll expense	163,350	0	163,350
Travel and training	1,000	0	1,000
Building and grounds maintenance	13,420	0	13,420
Vehicle and equipment maintenance	116,314	0	116,314
Office expense	2,591	0	2,591
IT	1,500	0	1,500
General insurance	23,761	0	23,761
Equipment purchase	12,881	0	12,881
Uniforms & supplies	14,404	0	14,404
Debt Service	71,855	0	71,855
Transfer to Capital Projects Fund	<u>364,500</u>	<u>0</u>	<u>364,500</u>
TOTAL STREET DEPARTMENT	<u>\$1,115,676</u>	<u>\$0</u>	<u>\$1,115,676</u>
5. Public Safety			
Employee salaries and overtime	\$1,905,700	-\$12,324	\$1,893,376
Other payroll expense	600,700	0	600,700
Travel and training	24,421	0	24,421
Police pension contribution	710,329	0	710,329
Professional services	5,403	0	5,403
Building and grounds maintenance	11,843	0	11,843
Vehicle and equipment maintenance	56,882	8,000	64,882
Police restricted account expense	41,371	0	41,371
Office expense	59,138	1,324	60,462
IT	17,805	0	17,805
General insurance	46,200	0	46,200
Equipment purchase	32,426	3,000	35,426
Uniforms & supplies	<u>42,591</u>	<u>0</u>	<u>42,591</u>
PUBLIC SAFETY TOTAL	<u>\$3,554,809</u>	<u>\$0</u>	<u>\$3,554,809</u>
GENERAL FUND TOTAL	<u>\$7,311,436</u>	<u>\$0</u>	<u>\$7,311,436</u>
II ELECTRIC FUND			
Employee salaries	\$1,311,025	-\$20,000	\$1,291,025
Other payroll expense	480,200	0	480,200
Travel & training	11,330	0	11,330
Professional Services	30,000	0	30,000
Audit & accounting	13,596	0	13,596
Building & grounds maintenance	204,959	20,000	224,959
Vehicle & equipment maintenance	79,741	0	79,741
Office expense	121,771	0	121,771
IT	53,498	0	53,498
General insurance	94,800	0	94,800
Equipment purchase	151,833	0	151,833
Uniforms & supplies	90,768	0	90,768
Street Maintenance	2,060	0	2,060
New construction	475,122	0	475,122
Meters & Transformers	134,579	0	134,579
Electric purchase	7,160,989	0	7,160,989
Utility tax	260,000	0	260,000
Debt service	321,800	0	321,800
Refunds & rebates	515	0	515
General Fund administrative fee	326,759	0	326,759
Bad debt expense	<u>56,000</u>	<u>0</u>	<u>56,000</u>
TOTAL FOR ELECTRIC FUND	<u>\$11,381,345</u>	<u>\$0</u>	<u>\$11,381,345</u>
III WATER AND SEWER FUND			
Employee salaries and overtime	\$889,000	-\$8,000	\$881,000
Other payroll expenses	348,289	0	348,289
Travel and training	3,142	0	3,142
Professional services	74,180	0	74,180
Audit and accounting fees	13,596	0	13,596
Building and grounds maintenance	103,646	5,000	108,646
Vehicle and equipment maintenance	49,436	0	49,436
Office expenses	94,475	0	94,475
IT	52,016	0	52,016
General insurance	40,400	0	40,400
Equipment purchase	154,058	3,000	157,058
Uniforms and supplies	22,557	0	22,557
Street maintenance	14,420	0	14,420
Construction - water	125,500	0	125,500
Meters	75,000	0	75,000
Electricity for pump house	44,290	0	44,290
Water purchases	3,720,000	0	3,720,000
Sanitary sewer expense	1,578,000	0	1,578,000
Debt service	272,200	0	272,200
Refunds	2,781	0	2,781
Interfund loan payment to Electric Fund	89,707	0	89,707
General Fund administrative fee	308,755	0	308,755
Bad debt expense	<u>31,375</u>	<u>0</u>	<u>31,375</u>
TOTAL FOR WATER AND SEWER FUND	<u>\$8,106,823</u>	<u>\$0</u>	<u>\$8,106,823</u>

**Ordinance No. 22-**

	<u>CURRENT APPROPRIATION</u>	<u>ADDITIONS OR REDUCTIONS</u>	<u>AMENDED APPROPRIATION</u>
<b>IV. POLICE PENSION FUND</b>			
Police Pension Fund Expense	\$1,053,030	\$0	\$1,053,030
Training	5,500	0	5,500
Legal fees	7,200	0	7,200
Professional Services	2,600	0	2,600
Office expense	<u>25,000</u>	<u>0</u>	<u>25,000</u>
<b>TOTAL FOR POLICE PENSION FUND</b>	<b><u>\$1,093,330</u></b>	<b><u>\$0</u></b>	<b><u>\$1,093,330</u></b>
<b>V. VETERAN'S MEMORIAL FUND</b>			
Building and grounds maintenance	<u>\$1,200</u>	<u>\$0</u>	<u>\$1,200</u>
<b>TOTAL FOR VETERAN'S MEMORIAL FUND</b>	<b><u>\$1,200</u></b>	<b><u>\$0</u></b>	<b><u>\$1,200</u></b>
<b>VI. MOTOR FUEL TAX FUND</b>			
For construction, reconstruction and maintenance for a system of arterial streets and thoroughfares (other than state highways) in the Village as designated by the President and Board of Trustees and approved by the Department of Transportation and for the payment of municipal indebtedness which has been incurred in the construction, reconstruction, maintenance, opening, widening or improving of such arterial streets and thoroughfares including Rebuild Illinois Fund Project	<u>\$780,721</u>	\$0	<u>\$780,721</u>
<b>VII. CAPITAL PROJECTS FUND</b>			
Construction - Administration	\$500,000	\$128,300	\$628,300
Equipments Purchases - Parks	62,100	0	62,100
Construction - Parks	361,900	0	361,900
Equipments Purchases - Streets	216,000	0	216,000
Construction - Streets	406,109	0	406,109
Equipments Purchases - Police	<u>243,500</u>	<u>0</u>	<u>243,500</u>
<b>TOTAL FOR CAPITAL PROJECTS FUND</b>	<b><u>\$1,789,609</u></b>	<b><u>\$128,300</u></b>	<b><u>\$1,917,909</u></b>
<b>VIII. YARD WASTE, RECYCLING AND REFUSE FUND</b>			
Employee salaries	\$49,040	\$0	\$49,040
Other payroll expense	19,050	2,000	21,050
Clean-up & Beautification	29,500	-18,261	11,239
Yard Waste Supplies & Contract Services	206,114	31,182	237,296
Vehicle & equipment maintenance	2,000	-2,000	0
Equipment purchase	37,650	0	37,650
Bad debt expense	<u>1,000</u>	<u>0</u>	<u>1,000</u>
<b>TOTAL FOR YARD WASTE, RECYCLING AND REFUSE FUND</b>	<b><u>\$344,354</u></b>	<b><u>\$12,921</u></b>	<b><u>\$357,275</u></b>
<b>IX. POLICE &amp; PUBLIC WORKS UTILITY TAX FUND</b>			
Equipment Expense - Streets	\$13,580	\$0	\$13,580
Equipment Expense - Police	<u>14,418</u>	<u>0</u>	<u>14,418</u>
<b>TOTAL FOR POLICE &amp; PUBLIC WORKS UTILITY TAX FUND</b>	<b><u>\$27,998</u></b>	<b><u>\$0</u></b>	<b><u>\$27,998</u></b>
<b>X. CEMETERY PERPETUAL CARE FUND</b>			
Buildings & Grounds Maintenance	\$78,489	\$0	\$78,489
Refunds	<u>5,150</u>	<u>0</u>	<u>5,150</u>
<b>TOTAL FOR CEMETERY PERPETUAL CARE FUND</b>	<b><u>\$83,639</u></b>	<b><u>\$0</u></b>	<b><u>\$83,639</u></b>

**Ordinance No. 22-**

SECTION 3: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 4: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 26th day of April 2022 pursuant to a roll call vote as follows

	YES	NO	ABSENT	PRESENT
KRISTEN CHIARO	✓			
ANDREW DETMERS	✓			
MEREDITH FERGUSON			✓	
JOHN FLETCHER	✓			
BRETT GERGER	✓			
TIM NICE				
DAVE KIMSEY				
TOTAL	5	—	1	—

Passed the 26th day of April, 2022

Published in pamphlet form this 26th day of April, 2022

  
David G. Kimsey, Village President  
Village of Chatham

ATTEST,  
  
Dan Holden, Village Clerk  
Village of Chatham

STATE OF ILLINOIS )

)SS

COUNTY OF SANGAMON )

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Chatham, Sangamon County, Illinois.

I do hereby certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 22- 11 adopted by the President and the Board of Trustees of said Village on the 26th day of April 2022 said Ordinance being entitled:

**AN ORDINANCE TRANSFERRING APPROPRIATION AUTHORITY BETWEEN  
LINE ITEMS AND ADOPTING SUPPLEMENTAL APPROPRIATIONS FOR THE  
FISCAL YEAR COMMENCING THE 1<sup>ST</sup> DAY OF MAY, A.D., 2021, AND ENDING ON  
THE 30<sup>TH</sup> DAY OF APRIL, A.D., 2022.**

I do further certify that prior to making of this certificate, the said Ordinance was spread at length upon the permanent records of said Village, where it now appears and remains.

ON WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Village this 26th day of April, 2022.

Date: April 26, 2022

To: Village of Chatham Board

Re: 2022 Supplemental Appropriation and Appropriation Transfer Ordinance

A preliminary review has been completed of the Village Appropriation line items established by Ordinance 21-23 An Ordinance Making Appropriations for All Corporate Purposes of the Village of Chatham, Sangamon County, Illinois for the Fiscal Year Commencing on the 1<sup>st</sup> Day of May, A.D., 2021 and Ending on the 30<sup>th</sup> Day of April, A.D., 2022 and previously amended in January by Ordinance 22-02.

Line items have been identified to be adjusted. Attached is a spreadsheet summarizing the proposed adjustments. An ordinance will be prepared to approve the line item transfers and supplemental appropriations for the April 26, 2022 Village Board Meeting.

During, Fiscal Year 2022, the Village experienced an increase in costs in both the Yard Waste and Capital Projects Funds. A supplemental appropriation is proposed for the Yard Waste Fund in the amount of \$12,921, and the Capital Projects Fund in the amount of \$128,300. The supplemental appropriation will be funded through the increase in revenue received during the fiscal year as well as potentially utilizing cash on hand.

Shifts between Department line items are proposed for the General Fund, Yard Waste Fund, Electric Fund, and Water & Sewer Fund.

Village of Chatham  
Proposed Appropriation Amendment  
April 26, 2022

Budget Account Line Item	Account Description	Budget	Change	Proposed Revision	Expenditures as of 4/12/2022	Estimated Expenditures at Fiscal Year End	Estimated % Available at Fiscal Year End	Notes
<b>GENERAL FUND</b>								
Administration Department								
100-101-490	Debt Service - Administration	0.00	6,852.00	6,852.00	5,709.95	6,851.94	0.00%	Debt Service loan payments were made out of the General Fund for 151 N Market St building loan totaling to 6,852.00. The transfer amount to Capital Projects was reduced to cover the loan payment expense.
100-101-535	Transfers - Administration	1,046,300.00	-6,852.00	1,039,448.00	1,004,636.00	1,039,448.00	0.00%	Reduce this line to pay for the debt service related to the property purchased in the Capital Projects Fund.
<b>General Fund Administration Department Total of Line Items Changed</b>		<b>1,046,300.00</b>	<b>0.00</b>	<b>1,046,300.00</b>	<b>1,010,345.95</b>	<b>1,046,299.94</b>		<b>Administration Budget is balanced by transfers between department line items.</b>
Police Department								
100-501-430	Vehicle and Equipment Maintenance - Police	56,882.00	8,000.00	64,882.00	52,561.72	57,561.72	11.28%	Vehicle and equipment maintenance expense is expected to exceed budget due to increase in gasoline prices towards the end of the fiscal year.
100-501-435	Office Expense - Police	59,138.00	1,324.00	60,462.00	50,751.39	58,190.39	3.76%	Office expense is expected to exceed budget due to increase in training expenses for the Fire and police commission members.
100-501-445	Equipment Purchase - Police	32,426.00	3,000.00	35,426.00	23,007.47	35,271.47	0.44%	Police sold a vehicle to the Water and Sewer Fund for 3,000.00. The increase in revenue brought in from the Water and Sewer Fund's purchase of the vehicle offsets the increase in expense.
100-501-410	Employee Salaries - Police	1,905,700.00	-12,324.00	1,893,376.00	1,582,004.67	1,650,787.48	12.81%	Salaries are currently projected to come in under budget and would allow for a transfer to other items to balance the Police Budget. However this could change if the amount of salaries in the last month of the fiscal year increases.
<b>General Fund Police Department Total of Line Items Changed</b>		<b>2,054,146.00</b>	<b>0.00</b>	<b>2,054,146.00</b>	<b>1,708,325.25</b>	<b>1,801,811.06</b>		<b>Police Budget is balanced by transfers between department line items.</b>
Capital Projects Fund								
110-101-460	Construction Expense - Administration	500,000.00	128,300.00	628,300.00	628,268.46	628,268.46	0.01%	Construction expense will exceed budgeted amount due to the 151 N Market St property that was bought with a loan instead of cash. The full amount of the building was expensed to record the asset but the loan proceeds increased the revenue and offsets the supplemental appropriation.
<b>Capital Projects Fund Total of Line Items Changed</b>		<b>500,000.00</b>	<b>128,300.00</b>	<b>628,300.00</b>	<b>628,268.46</b>	<b>628,268.46</b>		<b>A supplemental appropriation is proposed, Capital Projects Fund construction expenses exceed amounts originally estimated.</b>
Yard Waste Fund								
120-401-412	Other Payroll Expense - Yard Waste	19,050.00	2,000.00	21,050.00	19,181.97	20,015.97	4.91%	Other Payroll Expenses are expected to exceed budget due to an increase in employee insurance expense.
120-401-422	Yard Waste Supplies and Services - Yard Waste	206,113.76	31,182.00	237,295.76	224,285.86	237,294.78	0.00%	Yard Waste Supplies and Services contract services expense will exceed budgeted amount due to an extra branch pick up scheduled with National Tree Care in December 2021 for the ice storm and two emergency tree/brush/limb removals from shop drop area which totaled to 56,510.00. The waste management leaf bag pick up is scheduled for the first week in May instead of April this year so the amount expensed for that will be a part of the FY 2023 budget instead of the FY 2022 budget. A supplemental appropriation is needed to balance the Yard Waste Fund budget.
120-401-421	Clean-up and Beautification - Yard Waste	29,500.00	-18,261.00	11,239.00	11,239.00	11,239.00	0.00%	Clean-up and beautification expenses are currently projected to come in under budget and would allow for a transfer to other items to balance the Yard Waste Fund budget. The Spring Clean-up was moved to May this year, therefore the expense will be in FY 2023 budget instead of FY 2022 budget.
120-401-430	Vehicle and Equipment Maintenance - Yard Waste	2,000.00	-2,000.00	0.00	0.00	0.00	0.00%	Vehicle and Equipment Maintenance Expenses currently projected to come in under budget and would allow for a transfer to other line items to balance the Other Payroll Expenses in the Yard Waste Fund.
<b>Yard Waste Fund Total of Line Items Changed</b>		<b>256,663.76</b>	<b>12,921.00</b>	<b>269,584.76</b>	<b>254,706.83</b>	<b>268,549.75</b>		<b>A supplemental appropriation is proposed, Yard Waste Fund contract services expense exceeds amount originally estimated.</b>
<b>ELECTRIC FUND</b>								
600-601-420	Buildings and Grounds Maintenance - Electric	204,959.00	20,000.00	224,959.00	167,005.78	193,205.78	14.12%	Building and grounds maintenance expense is expected to exceed budget due an unexpected emergency repair expense from winter storm.



Budget Account Line Item	Account Description	Budget	Change	Proposed Revision	Expenditures as of 4/12/2022	Estimated Expenditures at Fiscal Year End	Estimated % Available at Fiscal Year End	Notes
600-601-410	Employee Salaries - Electric	1,311,025.00	-20,000.00	1,291,025.00	997,651.47	1,041,027.62	19.36%	Salaries are currently projected to come in under budget and would allow for a transfer to other items to balance the Electric Fund Budget. However this could change if the amount of salaries in the last month of the fiscal year increases.
<b>Electric Fund Department Total of Line Items Changed</b>		<b>1,515,984.00</b>	<b>0.00</b>	<b>1,515,984.00</b>	<b>1,164,657.25</b>	<b>1,234,233.40</b>		<b>Electric Budget is balanced by transfers between department line items.</b>
<b>WATER AND SEWER FUND</b>								
700-701-420	Buildings and Grounds Maintenance - Water and Sewer	103,646.00	5,000.00	108,646.00	101,585.00	105,585.00	2.82%	Buildings and grounds maintenance expense is expected to exceed budget due to increase in natural gas prices towards the end of the fiscal year.
700-701-445	Equipment Purchase - Water and Sewer	154,058.00	3,000.00	157,058.00	149,851.77	152,851.77	2.68%	Equipment purchase is expected to exceed budget due to the purchase of vehicle that the Water and Sewer department bought from the Police department.
700-701-410	Employee Salaries - Water and Sewer	889,000.00	-8,000.00	881,000.00	743,058.12	775,364.99	11.99%	Salaries are currently projected to come in under budget and would allow for a transfer to other items to balance the Water and Sewer Fund Budget. However this could change if the amount of salaries in the last month of the fiscal year increases.
<b>Water and Sewer Fund Total of Line Items Changed</b>		<b>1,146,704.00</b>	<b>0.00</b>	<b>1,146,704.00</b>	<b>994,494.89</b>	<b>1,033,801.76</b>		<b>Water &amp; Sewer Budget is balanced by transfers between department line items.</b>