

VILLAGE OF CHATHAM, ILLINOIS

ORDINANCE NO. 11- 41

**AN ORDINANCE CREATING A PUBLIC PROPERTIES AND RECREATION
COMMISSION AND PRESCRIBING THEIR DUTIES**

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF CHATHAM, ILLINOIS
THIS 27 DAY OF SEPT, 2011

Published in pamphlet form by the authority of the President and
Board of Trustees of the Village of Chatham, Sangamon County,
Illinois, this 27 day of SEPT, 2011

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AN ORDINANCE CREATING A PUBLIC PROPERTIES AND RECREATION COMMISSION AND PRESCRIBING THEIR DUTIES

WHEREAS, pursuant to Sections 3-8-1 and 3-7-1 of the Illinois Municipal Code, the corporate authorities of the Village may create offices necessary or expedient to carry out the business of the Village;

WHEREAS, the corporate authorities consider it necessary and expedient to create a Public Properties and Recreation Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF CHATHAM, AS FOLLOWS:

SECTION 1: Sections 33.01 through 33.04 of the Chatham Code of Ordinances are deleted in their entirety and replaced with the following new Sections 33.01 through 33.04 of the Village of Chatham Code of Ordinances:

PUBLIC PROPERTIES AND RECREATION COMMISSION

33.01 CREATION: COMPOSITION

There is hereby created the Chatham Public Properties and Recreation Commission. Whenever the word "Commission" used in this subchapter it shall mean and refer to the Chatham Public Properties and Recreation Commission. The Commission shall consist of fifteen (15) Commissioners. Six Commissioners shall be members of organized sports, charitable, veterans or not-for-profit organizations that utilize Chatham's public properties or facilities, and shall be referred to in this subchapter as "Organization Commissioners." Nine Commissioners shall be selected among other Chatham residents who do not qualify as Organization Commissioners shall be referred to as "At-Large Commissioners." All Commissioners shall be appointed by the President of the Village with the advice and consent of the Board of Trustees. All

Commissioners shall be residents of the village and shall meet all qualifications for appointive office as established by the Illinois Municipal Code. Commissioners shall serve without compensation.

33.02 TERMS OF COMMISSIONERS:

Five At-Large Commissioners initially selected to serve on the Commission shall serve through April 30, 2013 or when a successor is appointed and duly qualified. Four At-Large Commissioners initially selected to serve on the Commission shall serve through April 30, 2015 or when a successor is appointed and duly qualified. All subsequent appointments for At-Large Commissioners shall be for four-year periods or until a successor is appointed and qualified. Organization Commissioners initially selected to serve on the Commission shall serve through April 30, 2015 or when a successor is appointed and duly qualified. All subsequent appointments for Organization Commissioners shall be for four-year periods or until a successor is appointed and qualified. Any member may be reappointed. Members of the Commission may be removed by the President, subject to reinstatement by the Board of Trustees, as in the case of other Village officers. Any member who is absent for two consecutive meetings without informing the Chairperson without a good and sufficient reason shall be deemed to have requested removal by the Village President. Notification of such absence shall be given to the Chairperson of the Commission. The President of the Village and the chairperson of the Parks and Public Properties Committee of the Village Board shall be ex-officio, nonvoting members of the Commission.

33.03. Meetings and Officers

The Village President shall appoint one of the members of the Commission as its Chairman with the advice and consent of the Board of Trustees. The Commission may select any other officers as it deems advisable from its own members. The initial officers shall serve until April

30, 2013. All subsequent officers shall serve for two years. The initial selection of officers shall be heard at the first meeting of the newly constituted Commission, with subsequent elections being held on the first meeting date following April 30 of the odd number years. Eight members of the Commission shall constitute a quorum for the conduct of all business of the Commission. The Commission shall meet at least once a month. Meetings shall be scheduled on a regular basis; special meetings may be called by the chairperson. Notices of meetings shall be given and meetings shall be conducted in accordance with the Open Meetings Act. Records of the Commission are subject in all respects to the Freedom of Information Act. :

33.04 DUTIES AND FUNCTIONS The Commission shall have, exercise and perform the following powers, duties and functions:

- a. Create subcommittees including four subcommittees entitled Long and Short Term Planning, Policy and Procedures, Fundraising and Organizing Volunteers. The Commission may create any other ad-hoc committees as it deems necessary.
- b. Promote, encourage and guide the development of Village recreation programs and services.
- c. Solicit and obtain funds, services and real and personal property for purposes related to the goals and purpose of the Commission from individuals, organizations, municipal corporations and any other source permitted by law. All funds and real and personal property solicited or received by the Commission shall be received in the name of the Village. Funds received by the Commission shall be delivered to the Village Treasurer and accounted for by the Treasurer in accordance with normal Village practices.
- d. Coordinate with the Parks Supervisor volunteer activities and coordinate volunteer days to help maintain and improve park properties.

e. Review the annual Chatham Summer Recreation Program and provide comments.

The Commission may also be asked to assist in the activities or help provide volunteers for the Chatham Summer Recreation Program.

f. Provide policy guidance and program recommendations to the Village Board.

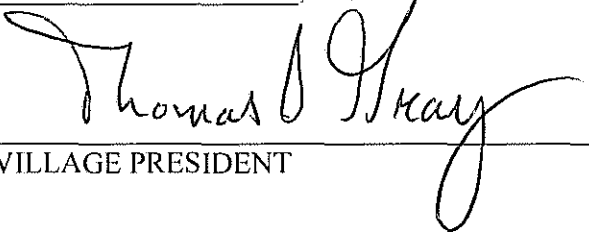
g. Prepare minutes of its meetings and prepare an annual report to the Village Board not later than April 1 of each year.

h. Adopt by-laws governing the organization and the exercise of the powers herein given to it and the performance of the duties and functions imposed on it by this Ordinance; provided, that such by-laws shall not be in conflict with any of the provisions of this Ordinance and shall be subject to approval by the Village Board prior to adoption by the Commission.

SECTION 2: Sections 33.05 through 33.07 and 33.40 through 33.42 of the Village of Chatham Code of Ordinances are repealed and deleted.

SECTION 3: This Ordinance is effective upon its passage and publication. The clerk shall publish this Ordinance in pamphlet form. The Clerk shall see to inclusion of this Ordinance in the next update of the Village Code of Ordinances.

PASSED THIS 27 DAY OF SEPT, 2011.


VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

AYES: 5 HERR MAUL BOYLE
KAVANAGH SCHATTEMAN

NAYS: 0

ABSENT: 1 HOLDEN

PASSED: 9-27-11

APPROVED: 9-27-11

STATE OF ILLINOIS)
) ss.
COUNTY OF SANGAMON)

CERTIFICATE

I certify that I am the duly elected and acting Village Clerk of the Village of Chatham, Sangamon County, Illinois.

I further certify that on _____, 2011, the corporate authorities of such Village passed and approved Ordinance No. 11-_____ entitled:

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which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 11-_____ including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the Village Hall, commencing on _____, 2011, to continue for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Village Clerk.

DATED at Chatham, Illinois, this ____ day of _____, 2011.

(SEAL)

Village Clerk