

**MINUTES**  
CHATHAM, ILLINOIS  
REGULAR VILLAGE BOARD MEETING  
6:00 PM, AUGUST 14, 2012

A. MOMENT OF SILENCE

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Board: Trustees Herr - absent, Mau - absent, Boyle - present, Holden - present, Kavanagh - present, Schatteman - present, and President Gray - present. Others present: - Clerk Schad, Treasurer Dierking, Director Branham, Administrator McCord, and Village Attorney John Myers.

D. HEARING OF CITIZENS - None

E. CONSENT AGENDA

Trustee Holden moved, seconded by Trustee Kavanagh, to approve the Consent Agenda.

Consent Agenda item(s):

1. Payment of Warrants (24-12)
2. Minutes (07-24-12 Regular Village Board Meeting)

Without discussion, the motion to approve the Consent Agenda passed by roll call vote 4 yes, 0 no, 2 absent as follows: Herr - absent, Mau - absent, Boyle - yes, Holden - yes, Kavanagh - yes, Schatteman - yes.

F. PRESIDENT'S REPORT - None

G. CLERK'S REPORT - None

H. OLD BUSINESS

I. NEW BUSINESS

Trustee Kavanagh moved, seconded by Trustee Holden, to bring to the table **Ordinance 12-30, An Ordinance In Reference to Crawford Employment.** The Code Enforcement Officer Joe McKay retired. This ordinance employees Ryan Crawford to be the Code Enforcement Officer. 12-30 passed by roll call vote 4 yes, 0 no, 2 absent as follows: Herr - absent, Mau - absent, Boyle - yes, Holden - yes, Kavanagh - yes, Schatteman - yes.

After passage Trustee Boyle discussed his opinion of the need of a "formal hiring policy" encompassing the entire process from creating a position or determining the need to fill a vacancy, posting the vacancy announcement, the interview process, to officially selecting the successful applicant. Discussions will continue at the Administrative Committee.

Trustee Schatteman moved, seconded by Trustee Boyle, to bring to the table **Resolution 25-12, A Resolution Appointing a Member to the Public Properties and Recreation Commission.** Commission Chairman Melinda Bentley moved from the village. This resolution appoints commission member Michelle Marquess Chairman and appoints Scott Curtis to the commission filling the Melinda Bentley vacancy. 25-12 passed by roll call vote 4 yes, 0 no, 2 absent as follows: Herr - absent, Mau - absent, Boyle - yes, Holden - yes, Kavanagh - yes, Schatteman - yes.

Trustee Kavanagh moved, seconded by Trustee Boyle, to bring to the table **Ordinance 12-31, An Ordinance Approving the Engagement of HPR Marketing and Consulting.** This ordinance engages said firm for services in connection with economic development, namely design work for a complete marketing plan outlining research, goals and strategies. 12-31 passed by roll call vote 4 yes, 0 no, 2 absent as follows: Herr - absent, Mau - absent, Boyle - yes, Holden - yes, Kavanagh - yes, Schatteman - yes.

#### J. CALENDAR OF EVENTS

Regular Village Board meetings are every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 6:00 PM, except in December when there is only one on the 2nd Tuesday. Committees meet every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:00 PM. Planning Commission meetings, when scheduled, are the 3<sup>rd</sup> Thursday at 6:00 PM. All meetings are open to the public, unless in executive session, and are posted in advance on the municipal hall bulletin board.

#### K. ADJOURNMENT

Having no further business to come before the board, Trustee Kavanagh moved, seconded by Trustee Holden, to adjourn. The Motion passed by voice vote.

Respectfully Submitted,  
Pat Schad, Village Clerk